



**AUDIT, BEST VALUE AND COMMUNITY SERVICES SCRUTINY COMMITTEE**

**TUESDAY, 8 NOVEMBER 2016**

**10.00 am COMMITTEE ROOM, COUNTY HALL, LEWES**

MEMBERSHIP - Councillor Mike Blanch (Chair)  
Councillors John Barnes (Vice Chair), Laurence Keeley, Carolyn Lambert,  
Peter Pragnell, Bob Standley and Trevor Webb

**A G E N D A**

- 1 Minutes of the meeting held on 27 September 2016 (*Pages 3 - 12*)
- 2 Apologies for absence
- 3 Disclosures of interests  
Disclosures by all members present of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent items  
Notification of items which the Chair considers to be urgent and proposes to take at the appropriate part of the agenda. Any members who wish to raise urgent items are asked, wherever possible, to notify the Chair before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.

**Audit Items**

- 5 Internal Audit 2016/17 Progress report - Quarter 2 (*Pages 13 - 26*)  
Report by the Chief Operating Officer
- 6 Annual Audit Letter 2015/16 and fee update (*Pages 27 - 36*)  
Report by the Chief Operating Officer

**Scrutiny Items**

- 7 Treasury Management Annual Report 2015/16 and mid year report (2016/17) (*Pages 37 - 56*)  
Report by the Chief Operating Officer
- 8 Reconciling Policy, Performance and Resources (RPPR) 2017/18 (*Pages 57 - 72*)  
Report by the Chief Executive
- 9 Annual update on the use of agency staff (*Pages 73 - 90*)  
Report by the Chief Operating Officer
- 10 Procurement Update (*Pages 91 - 96*)  
Report by the Chief Operating Officer

- 11 Atrium property asset management system (*Pages 97 - 100*)  
Report by the Chief Operating Officer
- 12 Property Service update (*Pages 101 - 136*)  
Report by the Chief Operating Officer
- 13 Public Health One-Off Projects - Update report (*Pages 137 - 152*)  
Report by the Acting Director of Public Health
- 14 Waste PFI Contract Update (*Pages 153 - 154*)  
Report by the Director of Communities, Economy and Transport
- 15 Scrutiny Committee future work programme (*Pages 155 - 160*)
- 16 Forward Plan (*Pages 161 - 168*)  
The Forward Plan for the period to 31 January 2017. The Committee is asked to make comments or request further information.
- 17 Any other items previously notified under agenda item 4

PHILIP BAKER  
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31 October 2016

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